

# FAREHAM

## BOROUGH COUNCIL

### **Report to Licensing and Regulatory Affairs Committee**

**Date**                    **11 October 2022**

**Report of:**            **Head of Environmental Health**

**Subject:**              **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK  
PROGRAMME 2022/23**

#### **SUMMARY**

At its meeting in July, the Licensing and Regulatory Affairs Committee reviewed the progress of the Work Programme for 2022/23 and agreed the Work Programme for the remainder of the municipal year.

Members are now invited to note the actions from the last meeting and to further review the Work Programme for 2022/23.

#### **RECOMMENDATION**

It is recommended that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 25 July 2022, as shown in Appendix A to the report; and
  
- (b) agrees the updated Work Programme for 2022/23, as attached at Appendix B to the report.

## **INTRODUCTION**

1. At the Committee meeting on 25 July 2022, the Committee reviewed progress on actions since the last meeting and agreed the Work Programme for the remainder of the 2022/23 municipal year.

## **MONITORING**

2. The progress on actions since the last meeting of the Committee is attached as Appendix A to this report for information.

## **WORK PROGRAMME 2022/23**

3. The Committee's Work Programme for 2022/23 is attached as Appendix B to this report for consideration.

## **REVISIONS TO WORK PROGRAMME 2022/23**

4. Members are asked to note the following revisions to the Work Programme 2022/23:
  - (i) the addition of an item entitled 'Local Government Boundary Review – Consultation on Proposals for Fareham' to the agenda of the meeting scheduled to take place on 11 October 2022; and
  - (ii) the deferment of the item entitled 'Arrangements for Additional Voluntary Contributions within the Local Government Pension Scheme' from the meeting scheduled to take place on 11 October 2022 to the meeting scheduled to take place on 31 January 2023.
5. Members are now invited to consider and agree any further additions to the Work Programme for 2022/23

## **RISK ASSESSMENT**

6. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

7. To summarise, the Committee is now invited to note the progress on matters considered by the Committee at its last meeting, as shown in Appendix A to this report and agree the updated Licensing and Regulatory Affairs Committee Work Programme for 2022/23, as set out in Appendix B.

## **APPENDICES:**

**Appendix A** – Progress on actions since the last Committee Meeting

**Appendix B** – Current Work Programme 2022/23

**Enquiries:** For further information on this report please contact Ian Rickman. (Ext 4773)

## LICENSING AND REGULATORY AFFAIRS COMMITTEE - Progress on Actions from last meeting

<b>Date of Meeting</b>	<b>25 July 2022</b>
<b>Subject</b>	<b>REVIEW OF HACKNEY CARRIAGE TARIFF</b>
<b>Type of Item</b>	Report
<b>Action by Committee</b>	<p>The Committee considered a report by the Head of Environmental Health which presented the details and outcome of the public consultation on the Hackney Carriage Tariff and invited members to consider whether an increase in the tariff would be appropriate.</p> <p>Members noted that, at their own request, the Taxi Trade has not had an increase in tariff for several years as it has been keen to maintain an affordable service to the residents of Fareham. However, due to the increasing cost of living, it was strongly felt that an increase would be appropriate this year.</p> <p>In discussing the level of increase in the Hackney Carriage Tariff, members felt that it was important to pay high regard to the level of increase requested by the Trade, as they are best placed to understand what will work best for their industry. The Committee was therefore supportive that the Tariff be increased in line with option ii) as outlined in paragraph 7 of the report.</p> <p>In discussing the proposed amendments to the Tariff Card, as outlined at paragraph 16 of the report, the Committee felt that no extra charge should be made to customers paying their fare by card but felt that it was reasonable that in the event of a journey including a toll or congestion charge, these should be added to the fare.</p> <p>RESOLVED that, having considered the responses received from the consultation, the Licensing and Regulatory Affairs Committee:</p> <ul style="list-style-type: none"> <li>(a) considers that an increase in the Hackney Carriage Tariff is appropriate; and</li> <li>(b) recommends to the Executive that: <ul style="list-style-type: none"> <li>i. the Hackney Carriage Tariff be increased to £3.00 pull off plus 20p for each succeeding 170 metres;</li> <li>ii. the Tariff Card be updated to state that no extra charge may be made for making payments by card; and</li> </ul> </li> </ul>

	<p>iii. the Tariff Card be updated to state that any toll or congestion charge may be added to the fare.</p>
<b>Outcome</b>	Approved by the Executive at their meeting held on 05 September 2022
<b>Link Officer</b>	Ian Rickman
<b>Subject</b>	<b>REVIEW OF TAXI AND PRIVATE HIRE LICENSING REQUIREMENTS</b>
<b>Type of Item</b>	Report
<b>Action by Committee</b>	<p>The Committee received a report by the Head of Environmental Health which presented proposed changes to the Taxi and Private Hire Licensing Requirements for consideration.</p> <p>In discussing the proposal that drug testing be introduced, members were assured that if agreement in principle is given, research would be carried out by officers to ensure that the quality of the tests secured for use is fit for purpose.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <p>(a) approves the following amendments to the Taxi and Private Hire Licensing Requirements:</p> <ul style="list-style-type: none"> <li>i. the introduction of 6 monthly DBS checks via the update service;</li> <li>ii. the introduction of drug testing for new applicants and randomly for licensed drivers;</li> <li>iii. an amendment to documentation to include Tax checks</li> <li>iv. an amendment to documentation to start using the National Database of Refusals and Revocations (NR3);</li> <li>v. a requirement that vehicle age when first plating must be less than 5 years old; and</li> </ul> <p>(b) agrees to delegate authority to the Head of Environmental Health to redraft and publish the document to reflect these changes.</p>

<b>Outcome</b>	Complete
<b>Link Officer</b>	Ian Rickman
<b>Subject</b>	<b>LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME</b>
<b>Type of Item</b>	Report
<b>Action by Committee</b>	<p>The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2022/23.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <p>(a) notes the progress on actions arising from the meeting of the Committee held on 27 June 2022, as shown in Appendix A to the report; and</p> <p>(b) agrees the updated Work Programme for 2022/23, as attached as Appendix B to the report.</p>
<b>Outcome</b>	Complete
<b>Link Officer</b>	Ian Rickman

**APPENDIX B**

**LICENSING AND REGULATORY AFFAIRS COMMITTEE –WORK PROGRAMME 2022/23**

<b><u>DATE</u></b>	<b><u>SUBJECT</u></b>	<b><u>TRAINING SESSION/WORKSHOP</u></b>
<b>27 June 2022</b>	<p>Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee</p> <p>Local Government Boundary Commission Review Update</p> <p>Review of current Work Programme</p>	
<b>25 July 2022</b>	<p>Review of Taxi and Private Hire Licensing Requirements</p> <p>Review of Hackney Carriage Tarif</p> <p>Review of current Work Programme</p>	
<b>05 September 2022 at 3pm</b>		Licensing Training
<b>11 October 2022</b>	<p>Local Government Boundary Review – Consultation on Proposals for Fareham</p> <p>Review of current Work Programme</p>	
<b>29 November 2022</b>	<p>Review of current Work Programme</p>	
<b>31 January 2023</b>	<p>Actual Revenue Expenditure 2021/22</p> <p>Spending Plans 2023/24</p> <p>Fees and Charges 2023/24</p> <p>Arrangements for Additional Voluntary Contributions within the Local Government Pensions Scheme (LGPS)</p> <p>Preliminary Review of current Work Programme and Draft Work Programme 2023/24</p>	
<b>14 March 2023</b>	<p>Police Update on Licensing Matters</p> <p>Update on Fareham &amp; Gosport Environmental Health Partnership – Presentation</p> <p>Final Review of current Work Programme and Draft Work Programme 2023/24</p>	